



## Project Manager | Various Positions

Hays • Melbourne CBD VIC



Base pay

\$100,000 - \$120,000



Work type

Permanent



Contract type

Not provided

### Job details



Date posted

**03 Feb 2022**



Expiring date

**03 Feb 2023**



Category

**Construction**



Occupation

**Project Manager**



Base pay

**\$100,000 - \$120,000**



Work type

**Permanent**



Job mode

**Standard/Business Hours**

### Full job description

#### Your new company

Shopfitting and Joinery at Hays is picking up and there are now a number of clients seeking Project Managers and Coordinators. Our clients specialise in commercial Shopfitting and Joinery and are based in the North, East and South. The demand is high and the clients are industry leaders who are keen to interview immediately.

#### Your new role

Our clients are seeking experienced Project Managers and Coordinators who can complete the below mentioned tasks with ease:

#### Project Manager:

- Ability to manage multiple projects simultaneously and within time constraints
- Manage the budget of the project and ensure progress is reported to the client
- Plan and schedule project timelines and ensure teams are running smoothly
- Ensure reworks are scheduled and occur in a timely manner

#### Coordinator:

- Prepare work to be estimated by gathering proposals, design plans, specifications and any other relevant documentation and negotiate cost estimates, budgets and work timetables

- Aid and assist the Project Managers whilst liaising with relevant teams
- Ensure tasks are completed within time constraints and communicate any variations with the Project Managers
- Attend site visits and coordinate with teams regarding materials and resources requires

### **What you'll need to succeed**

Each client is looking for candidates who are experienced in the Shopfitting and Joinery Industry and have experience running multiple projects, other key criteria are:

- Experience as a cabinet maker or Joiner
- Experience as a Foreman is desirable
- Excellent communication skills
- Ability to manage teams efficiently
- Experience working on Retail or Hospitality projects

### **What you'll get in return**

Every client has their own benefits, however the common benefits offered for the successful candidate with each are listed below:

- Job security
- Attractive Salary
- Constant workflow throughout the lockdowns of COVID
- Quality Joinery and Shopfitting
- Opportunities for progression
- Salary reviews based on performance
- Welcoming and lively work culture
- Company owned factory – everything happens in house!
- Christmas celebrations, Monthly BBQ's, Access to AFL tickets among other incentives depending on the client you onboard with

### **What you need to do now**

If you're interested in this role, click 'apply now' to forward an up-to-date copy of your CV, or call Aly now on 0448 447 580 or email at [Alysha.Prasad@hays.com.au](mailto:Alysha.Prasad@hays.com.au). If this job isn't quite right for you but you are looking for a new position, please contact us for a confidential discussion on your career.

**LHS 297508 #2607456**